

REQUEST FOR GATE AND SECURITY CLEARANCE

A GATE CLEARANCE is required on any person entering the prison's security grounds. Prior to admittance, a SECURITY CLEARANCE is required on all individuals, except California Department of Corrections employees, law enforcement personnel, state and local government officials, and other dignitaries. Once obtained, a security clearance is valid for six months from date of CI & I. To complete a security clearance, the information marked with an asterisk must be provided.

DATE(S) OF VISIT		HOUR(S) OF VISIT	
AREA(S) OF INSTITUTION TO BE VISITED			
PURPOSE OF VISIT			
EQUIPMENT/MATERIALS TO BE BROUGHT IN			
REQUESTING EMPLOYEE		EXTENSION	DATE
REQUESTING DEPARTMENT		ESCORT ASSIGNED (if applicable)	
DEPARTMENT HEAD SIGNATURE		DATE	DIVISION HEAD SIGNATURE
			DATE

VISITOR'S NAME (Last, First, M.I.)	* D.O.B.	* S.S.#	*DRIVER'S LICENSE # & STATE	REPRESENTING (FIRM/AGENCY)



Please fill in this section only!

Do Not Duplicate! This is a COPY.

Only original forms must be completed to process a gate clearance.